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## EXTRAORDINARY

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## PART-IIA

### GOVERNMENT OF MEGHALAYA MINING AND GEOLOGY DEPARTMENT

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#### NOTIFICATION

The 5<sup>th</sup> March, 2021.

#### OFFICE MEMORANDUM

**Sub:- Standard Operating Procedure for grant of Prospecting License and/or Mining Lease for Coal in the State of Meghalaya.**

**No.MG.60/2014/Pt/398.** - The Government of Meghalaya hereby notifies 'Standard Operating Procedure' [hereinafter, 'SOP'] for processing the Applications submitted under the Mineral Concession Rules, 1960 (as Amended from time to time) for obtaining previous approval of the Central Government for grant of Prospecting License and/or Mining Lease for Coal in the State of Meghalaya:

1. The SOP shall govern the following:

#### CHAPTER-I APPLICATION FOR GRANT OF PROSPECTING LICENSE

2. That landowner shall submit an application to Central Government in quadruplicate, in **Form-A** of this SoP through the State Government, for obtaining the previous approval of Central Government for grant of Prospecting License/Mining Lease.

#### **A. APPLICATION FORMAT & DETAILS [PROSPECTING LICENSE]**

3. The application shall be made in **Form A** enclosed to this SoP.

#### **B. COVER LETTER**

4. The cover letter shall contain the following:

- A declaration to the effect that the application is being made on behalf of a Tribal who owns land in the Sixth Schedule Areas of the State of Meghalaya;
- A declaration to the effect specifying status of the Applicant as to whether the applicant is exempt from payment of income tax as per Section 10(26) of the Income Tax Act, 1966;
- A declaration to the effect that the application is being made under the provisions of Chapter IIIA and/or Chapter V of the Mineral Concession Rules, 1960 (As amended up to date);

- d. A declaration to the effect that the application in 'Form A' along with the respective enclosures have been duly authenticated by the respective Departments of the Government of Meghalaya or a Nodal Officer which may be appointed by the State Government for that purpose;
- e. A declaration to the effect that that the English translated version of documents submitted in support of the application (if any) are true and correct translations of the respective originals.

**C. ANNEXURES TO APPLICATION**

5. The applicant for grant of prospecting license is required to apply in 'Form A' duly accompanied by following documents:

**D. CHECKLIST**

Documents	[✓ or X]	Particulars
Land documents		<p>i. Certificate of Registration of Land under Indian registration Act, 1908; Or</p> <p>ii. Registered Sale Deed; Or</p> <p>iii. Registered Gift Deed; Or</p> <p>iv. Registered Lease deed; Or</p> <p>v. Land Holding Certificate; Or</p> <p>vi. Patta duly authenticated by the concerned authority; Or</p> <p>vii. Any other document admissible as proof of ownership of land.</p> <p><b>Note 1:</b> Wherever applicable, a Clearance from Revenue and Disaster Management Department under the Meghalaya Transfer of Land (Regulation) Act, 1971 shall also have to be provided.</p> <p><b>Note 2:</b> English Translated version of the land documents, duly certified by the Applicant as true and correct translation of the original documents, shall also be provided with the Application.</p>
Maps		<p>i. A sketch plan should be submitted on scale showing the area applied for together with boundary, if any, of any other existing mining lease or prospecting licence area if the area applied for has any common point or line with the boundaries of existing prospecting licence or mining lease areas.</p> <p>ii. The area should be marked on sketch plan drawn to scale showing on this plan all important surfaces and natural features, the dimensions of the lines forming the boundary of the area and the bearing and distance of all corner points from any important, prominent and fixed point or points.</p> <p>iii. Toposheet of Survey of India depicting the proposed land.</p>

		<p><b>Note 1:</b> Maps of proposed mining areas are to be plotted on Survey of India map of 1:50,000 scale, accurately.</p> <p><b>Note 2:</b> Sketch plan of the proposed mining area should be made on a 1:4000 scale on which coordinates of all vertices of the mining area should be indicated in latitude- longitude as well as in Universal Transverse Mercator (UTM) coordinating system.</p> <p><b>Note 3:</b> Maps of the proposed mining areas are to be duly authenticated and verified by the concerned officer of the Mining and Geology Department of the Government of Meghalaya.</p>
Certificate of VIth Schedule Status		Every application shall be accompanied by a Certificate issued by the Appropriate Authority or the Government of Meghalaya, certifying that the applicants are applying as per special provisions of the Sixth Schedule of the Constitution of India and that the mineral rights vest in the owner of the lands.
KML Files		<p>Every application shall be accompanied with Soft copy of the KML files expressing geographic annotation and visualization within two-dimensional maps and three-dimensional Earth browsers.</p> <p>Printed copy of the KML file superimposed in the recent (<i>not older than one year from base date</i>) dated satellite image should also be part of the application.</p>
Statutory approvals		<p><b>Forest Clearance:</b></p> <ol style="list-style-type: none"> <li>i. Approval/Clearance under the provisions of the Forest Conservation Act, 1980 from competent authority, if applicable; or</li> <li>ii. A non-forest land certificate to be issued by PCCF &amp; Head of Forest Force, Meghalaya, or any other officer authorized in this behalf.</li> </ol>
Agreement between Landowner and applicant		Agreement between Landowner and applicant, where the applicant is not the owner of the land in question.
Power of Attorney		Power of Attorney, if application signed by an authorised agent.

**E. MISCELLANEOUS.**

6. An application for prospecting license shall be for an area not less than 100 Hectares.
7. The application, along with all enclosures shall be forwarded by the Mining and Geology Department, Government of Meghalaya to the Ministry of Coal Government of India, New Delhi for obtaining previous approval of the Central Government for granting prospecting license.
8. The Mining and Geology Department, Government of Meghalaya shall reserve the right to reject any application made for grant of prospecting license in the event the same is found to be incomplete or unsuitable for recommendation to the Central Government.
9. After grant of previous approval from the Ministry of Coal, the State Government shall convey approval to the land owner for granting prospecting license in favour of applicant/lessee.
10. **The State Government, through the Directorate of Mineral Resources, may carry out prospecting operations as per the Second proviso to Section 4 of the Mines and Minerals (Development and Regulation) Act, 1957 on application being made by land owners or project proponents, on such terms and conditions as may be prescribed by the State Government.**
11. The prospecting data of any prospecting operations carried out by the Directorate of Mineral Resources, Government of Meghalaya may be provided to such applicants who are interested in making applications for prior-approval of mining lease, on the basis of such prospecting data subject to payment of fee as may be prescribed from time to time.

**CHAPTER-II APPLICATION FOR GRANT OF MINING LEASE****A. APPLICATION FORMAT & DETAILS [MINING]**

12. The application shall be made in 'Form B' enclosed with this SOP.

**B. COVER LETTER**

13. The cover letter shall contain the following:
  - a. A declaration to the effect that the application is being made on behalf of a Tribal who owns land in the Sixth Schedule Areas of the State of Meghalaya;
  - b. A declaration to the effect specifying status of the Applicant as to whether the applicant is exempt from payment of income tax as per Section 10(26) of the Income Tax Act, 1966;
  - c. A declaration to the effect that the application is being made under the provisions of Chapter V of the Mineral Concession Rules, 1960 (As amended up to date);
  - d. A declaration to the effect that the application in 'Form B' along with the respective enclosures have been duly authenticated by the respective Departments of the Government of Meghalaya or a Nodal Officer which may be appointed by the State Government for that purpose;
  - e. A declaration to the effect that that the English translated version of documents submitted in support of the application (if any) are true and correct translations of the respective originals.
  - f. A declaration to the effect that the prospecting operations have been completed in the proposed area.

**C. ANNEXURES TO APPLICATION**

14. The applicant, for grant of prospecting license, is required to apply in 'Form B' duly accompanied by following documents:

**D. CHECKLIST**

Documents	[✓ or X]	Particulars
Applicant Details		<p><u>In case of an Individual</u></p> <p>i. Identity &amp; nationality proof; and</p> <p>ii. Address proof; and</p> <p>iii. Proof of experience in mining (<i>if any</i>)</p> <p><u>In case of a Company</u></p> <p>i. Copy of certificate of registration, Or</p> <p><u>In case of a firm or Association</u></p> <p>i. Identity &amp; nationality proof; and</p> <p>ii. Address proof</p> <p><u>In case of a Cooperative:</u></p> <p>i. Copy of registration certificate</p> <p>ii. Proof of Nationality of non-Indian Members, if any</p> <p>Any other document admissible as proof of identification.</p> <p>In addition to the above, the Profession or nature of business of the Applicant shall also be mentioned.</p>
Particulars of documents appended		<p>a. Mining dues clearance certificate</p> <p>OR</p> <p>b. Affidavit in lieu of Mining Dues Clearance Certificate; subject to the production of mining lease dues, clearance certificate within the period of ninety days of making application.</p> <p>OR</p> <p>c. Affidavit when not holding any mining lease.</p> <p>AND</p> <p>d. Affidavit that up-to-date Income Tax Returns as prescribed under the Income Tax Act, 1961 and that the tax due including the tax on account of self-assessment has been paid.</p> <p>OR</p> <p>Certificate from the relevant Department of the Government of Meghalaya certifying that the applicant is a Tribal and is exempted from payment of income tax as per Section 10(26) of the Income Tax Act, 1966.</p>

Land Documents		<ul style="list-style-type: none"> <li>i. Certificate of Registration of Land under Indian registration Act, 1908; Or</li> <li>ii. Registered Sale Deed; Or</li> <li>iii. Registered Gift Deed; Or</li> <li>iv. Registered Lease deed; Or</li> <li>v. Land Holding Certificate; Or</li> <li>vi. Patta duly authenticated by the concerned authority; Or</li> <li>vii. Any other document admissible as proof of ownership of land.</li> </ul> <p><b>Note 1:</b> Wherever applicable, a Clearance from Revenue and Disaster Management Department under the Meghalaya Transfer of Land (Regulation) Act, 1971 shall also have to be provided.</p> <p><b>Note 2:</b> English Translated version of the land documents, duly certified by the Applicant as true and correct translation of the original documents, shall also be provided with the Application.</p>
Maps		<ul style="list-style-type: none"> <li>i. Mining Lease maps must be in cadastral scale.</li> <li>ii. If the area is a Forest compartment, the map should give the names of the villages.</li> <li>iii. In case of a Forest compartment, locations of any other mineral concessions (RP/PL/ML) already granted or recommended in that compartment must be shown on the map.</li> <li>iv. Details of adjacent areas for which other applications are pending or recommended as well as the existing PLs/MLs/RPs in the adjacent areas should be shown in the map.</li> <li>v. In all cases where the area is not compact and contiguous, adequate details regarding the area left out in between areas applied for should be given to enable proper appreciation of the reasons why non-contiguous area has been proposed for grant of mineral concession.</li> <li>vi. In case of proposals containing recommendations for grant of mineral concessions of different areas to different applicants, each recommendation should be supported by separate maps for each applicant showing the applied and the recommended area of the applicant.</li> <li>vii. The map submitted along a mineral concession proposal should clearly show the applied area and the recommended area, duly colour-coded/ indexed.</li> </ul>

		<p>viii. The map should contain the signature, name, designation, date and seal of the authorized signatory of the State Government which is forwarding the proposal.</p> <p><b>Note 1:</b> Maps of proposed mining areas are to be plotted on Survey of India map of 1:50,000 scale, accurately.</p> <p><b>Note 2:</b> Sketch plan of the proposed mining area should be made on a 1:4000 scale on which coordinates of all vertices of the mining area should be indicated in latitude- longitude as well as in UTM and duly endorsed by an appropriate authority in the Government of Meghalaya</p> <p><b>Note 3:</b> The topographical map of 1"=1 mile scale (or 1: 50,000) is obtainable from the office of the Survey of India.</p> <p><b>Note 4:</b> Detailed plan and topographical map are to be, attached in triplicate with the original application.</p>
Certificate of VIth Schedule Status		Every application shall be accompanied by a Certificate issued by the Appropriate Authority or the Government of Meghalaya, certifying that the applicants are applying as per special provisions of the Sixth Schedule of the Constitution of India and that the mineral rights vest in the owner of the lands.
Prospecting Report		A report giving the details of prospecting carried out in the area together with assessment of coal reserves, geological plans, results of chemical analysis of representative samples and boreholes, logs.
Project Description		A statement of the salient features of the scheme of mining. This should be generally on the lines of the "Project at a Glance" given in a mining feasibility report including features relating to the protection of environment.
Power of Attorney		Power of Attorney, if application signed by an authorised agent

#### E. MISCELLANEOUS

15. An application for Mining Lease shall be for an area not less than 100 Hectares.
16. The application, along with all enclosures shall be forwarded by the Mining and Geology Department, Government of Meghalaya to the Ministry of Coal Government of India, New Delhi for obtaining previous approval of the Central Government for granting mining lease.
17. The Mining and Geology Department, Government of Meghalaya shall reserve the right to reject any application made for grant of Mining Lease in the event the same is found to be incomplete or unsuitable for recommendation to the Central Government.
18. After grant of previous approval from the Ministry of Coal, the State Government shall convey approval to the landowner for granting Mining Lease in favour of applicant/lessee.

19. Upon receipt of approval for mining lease by the State Government, a Mining lease shall be executed between grantor (land owner) and lessee and shall be registered in accordance with law. Certified copy of lease deed in duplicate shall be submitted to the State Government within 3 months of approval from the State Government as required under Rule 47 of MCR 1960. A Mining lease shall contain such conditions as may be agreed upon between the parties not being inconsistent with the provisions of the Act or rules.

#### **CHAPTER-III: MINING PLAN APPROVAL**

20. The Applicant who has received approval for mining lease and has executed the same shall submit a mining plan to the State Government, within a period of 06 months from date of preparation of geological report, for obtaining approval of the Central Government as per Chapter-IIIA of the Mineral Concession Rules, 1960 as amended from time to time.
21. The preparation of the Mining Plan shall be in accordance with the Guidelines for Preparation, Formulation, Submission, Processing, Scrutiny, Approval and Revision of Mining Plan No. 34011/28/2019-CPAM dated 29<sup>th</sup> May 2020 as notified by the Government of India, Ministry of Coal and as per the System of the State Government as approved by the Central Government under Section 22AA of the Mineral Concession Rules, 1960.

#### **CHAPTER-IV: MINE OPENING AND OPERATIONS**

22. Mine opening permission and notice of mining operation:-
- a) The lessee shall obtain permission for opening of coal mine and opening of Escrow Account for implementation of mine closure plan from Coal controller's Organization, Kolkata under Rule 9 of the Colliery Control Rules, 2004.
  - b) The lessee shall obtain approval to equipment, appliances, machinery apparatus and other materials used in mines from the Director General Mines Safety, Dhanbad under relevant provisions of Coal Mines Regulation 2017, the Metalliferous Mines Regulation, 1961, Mines Rescue Rules, 1985 framed under the Mines Act, 1952.
  - c) The lessee shall give notice of mining operations before commencement to the Chief Inspector, the controller of Indian Bureau of Mines and the District Magistrate under Section 16 of the Mines Act 1952. The Lessee shall furnish statements to the State Government and Coal Controller, Kolkata.
23. The Mining operations shall be undertaken in accordance with approved mining plan in accordance with Section 22A of the Mineral Concession Rules 1960 as amended from time to time, and in compliance of condition stipulated under the Environmental Clearance, Forest Clearance, consent to operate and other statutory clearances.
24. Transportation of Minerals has to be in accordance with Meghalaya Minerals (Prevention of Illegal Mining Transportation and Storage) Rules and as per the provisions and conditions of the approved mining plan.
25. Safety aspects: Safety of mine workers shall be ensured in compliance of Mines Act, 1952 and Coal Mine Regulations, 2017 with the approval of the Director General of Mine Safety.

**(DR VIJAY KUMAR D, IAS)**

Commissioner and Secretary to the Govt. of Meghalaya  
Mining and Geology Department.



To be submitted in Quadruplicate

Received at..... (Place)

On..... (Date)

Initial of Receiving Officer

**GOVERNMENT OF MEGHALAYA**

**FORM A**

**Application for Prospecting licence under the Mineral Concession Rules, 1960 in respect of Land in which the Minerals vest in a person other than the Government.**

(See Chapter III-A and Chapter-V of the Mineral Concession Rules, 1960)

Dated \_\_\_\_\_ day of \_\_\_\_\_ month, 20\_\_\_\_

To,

The Secretary

Ministry of Coal

Government of India

New Delhi.

Through: The Secretary

Mining and Geology Department

Government of Meghalaya

1. I/We request that previous approval of the Central Government for Prospecting Licence under the Chapter - III-A and Chapter-V of the Mineral Concession Rules, 1960 be issued to me/us.
2. A sum of Rs.....being the fee in respect of this application at the rate of Rs.5000 for the first square kilometre or part thereof and Rs.2500 for subsequent square kilometre or part thereof has been deposited vide Treasury Challan No.....
3. The required particulars are given below:-
  - (i) Name of the Land owner/Grantor with complete address and contact number:
  - (ii) Is the grantor a private individual/private company/Co-operative/public company/firm or association?
  - (iii) In case grantor is:
    - a) an individual, his nationality,
    - b) a company, an attested copy of the certificate of registration of the company shall be enclosed,
    - c) firm or association, the nationality of all the partners of the firm or members of the association.
    - d) Cooperative, the nationality of all members.

- 
- (iv) Profession or nature of business of grantor:
- (v) No. and date of the valid clearance certificate of payment of mining dues (copy attached).
- (vi) Mineral or minerals which the grantor intends to prospect:
- (viii) Extent of the area for which Prospecting licence is required:
- (ix) Details of the area in respect of which Prospecting licence is required:-
- a) District
  - b) Block
  - c) Village
  - d) Plot No
  - e) Area
  - f) Sketch plan with GPS coordinates
  - g) The topographical map\* showing the proposed area
  - h) Detailed plan
- (x) Brief description of area with particular reference to the following:
- a) The situation of the area in respect to natural features such as streams etc.
  - b) In the case of village, areas, the name of the village and if only a part of the village is applied for, the khasra number, the area in hectares of each field or part thereof applied for.
  - c) The area applied should be marked on sketch plan drawn to scale showing on this plan all important surface and natural features, the dimensions of the lines forming the boundary of the area and the GPS coordinates and distance of all corner points from any important, prominent and fixed point or points.
- (xi) a) Does the area applied is a forest land:
- b) In case it is a non-forest land, a Non-forest land certificate to be issued by PCCF & HoFF or any other officer authorized shall be enclosed:-
- (xii) Does the grantor is owner of proposed land for Prospecting licence:
- (xiii) (a) Does the grantor has surface right over the area for which he wants to grant Prospecting licence?
- (b) If not, has he obtained the consent of the owner and the occupier of the land for undertaking prospecting operations. If so, the consent of the owner and occupier of land in writing be filed.
- (xiv) Details of licensee to whom Prospecting licence is proposed to be granted by the land owner:
- (a) Name and address of the licensee with contact Number:
- (b) Is the licensee a private individual/private company/public company/firm or association?
- (c) In case licensee is:
- i. an individual, his nationality,

ii. a company, an attested copy of the certificate of registration of the company shall be enclosed,

(iii) firm or association, the nationality of all the partners of the firm or members of the association.

(d) Profession or nature of business of licensee.

(e) Copy of MOU or agreement between Grantor and licensee for granting Prospecting licence be enclosed.

(f) Financial resources of licensee:

(xv) If the applicant intends to supervise the works, his previous experience of prospecting and mining should be explained; if he intends to appoint a manager, the name of such manager, his qualifications, nature and extent of his previous experience should be specified and his consent letter should be attached

(xvi) An affidavit, that the up-to-date income tax returns, as prescribed under the Income Tax Act, 1961, have been filed, and tax due, including the tax on account of self-assessment has been paid in respect of both grantor and licensee, if applicable.

(Xvii) Particulars of receipted treasury challan attached for the amount referred to at 2 above.

(xviii) Any other information.

I/we do hereby declare that the particulars furnished above are correct and am/are ready to furnish any other details including accurate plans as may be required by you.

Yours faithfully,

Signature of the Grantor

Place:

Date :

\*The topographical map of 1" = 1 mile scale 1[ or 1: 50,000] is obtainable from the office of the Survey of India, North Eastern Zone, Malki, SHILLONG -793001.

1. If the application is signed by an authorised agent of the applicant, Power of Attorney should be attached.
2. The application should relate to one compact area only.
3. Such large-size map, as may be available.- should be attached for proper demarcation of the area specially when the area applied for is 40 hectares or less.
4. Maps of proposed prospecting areas are to be plotted on Survey of India map of 1:50,000 scale, accurately.
5. Sketch plan of the proposed mining area should be made on a 1:4000 scale on which coordinates of all vertices of the mining area should be indicated in latitude- longitude as well as in UTM and duly endorsed by an appropriate authority in the Government of Meghalaya.
6. KML files of prospecting license area shall be enclosed.

To be submitted in Quadruplicate

Received at..... (Place)

On..... (Date)

Initial of Receiving Officer

**GOVERNMENT OF MEGHALAYA**

**FORM B**

**Application for Mining Lease under the Mineral Concession Rules, 1960 in respect of Land in which the Minerals vest in a person other than the Government.**

Dated \_\_\_\_\_ day of \_\_\_\_\_ month, 20\_\_\_\_

To,

The Secretary

Ministry of Coal

Government of India

New Delhi

Through: The Secretary

Mining and geology Department

Government of Meghalaya

1. I/We request that previous approval of the Central Government for Mining Lease under the Chapter V of the Mineral Concession Rules, 1960 be issued to me/us.
2. A sum of Rs. 500/- being Application Fee and Rs. 5,000 per hectare being fee for grant of Mining lease have been deposited vide receipt Challan No.....dated.....
3. The required particulars are given below:
  - (i) Name of the Grantor with complete address and contact number:
  - (ii) Is the grantor a private individual/private company/public company/firm or association?
  - (iii) In case grantor is:
    - a) an individual, his nationality,
    - b) a company, an attested copy of the certificate of registration of the company shall be enclosed,
    - c) firm or association, the nationality of all the partners of the firm or members of the association.
  - (iv) Profession or nature of business of grantor:
  - (v) Particulars of documents appended:

- 
- a) Mining dues clearance certificate
  - b) Affidavit in lieu of Mining Dues Clearance Certificate; subject to the production of mining lease dues, clearance certificate within the period of ninety days of making application.
  - c) Affidavit when not holding any mining lease.
- (vi) Mineral or minerals which the applicant intends to grant lease.
- (vii) Period for which mining lease is being granted.
- (viii) Extent of the area for which mining lease is being granted.
- (ix) Details of the area in respect of which mining lease is being granted.
- a) District
  - b) Block
  - c) Village
  - d) Plot No
  - e) Area
  - f) Sketch Map with GPS coordinates
  - g) The topographical map\* showing the proposed area
- (x) Brief description of area with particular reference to the following:
- a) The situation of the area in respect to natural features such as streams etc.
  - b) In the case of village, areas, the name of the village and if only a part of the village is applied for, the khasra number, the area in hectares of each field or part thereof applied for.
  - c) The area applied should marked on sketch plan drawn to scale showing on this plan all important surface and natural features, the dimensions of the lines forming the boundary of the area and the GPS coordinates and distance of all corner points from any important, prominent and fixed point or points.
- (xi) a) Does the area applied is a forest land:
- b) In case it is a non-forest land, a non-forest land certificate to be issued by PCCF & HoFF or any other officer authorized shall be enclosed:-
- (xii) Does the grantor is owner of proposed land for grant of Mining lease:
- (xiii) (a) Does the grantor has surface right over the area for which he wants to grant Mining lease?
- (b) If not, has he obtained the consent of the owner and the occupier of the land for undertaking prospecting operations. If so, the consent of the owner and occupier of land in writing be filed.
- (xiv) Details of lessee to whom the Mining lease is proposed to be granted by the grantor:
- (a) Name and address of the proposed lessee with contact Number:
  - (b) Is the proposed lessee a private individual/private company/public company/firm or association?
  - (c) In case proposed lessee is:
    - i. an individual, his nationality,
    - ii. a company, an attested copy of the certificate of registration of the company shall be enclosed,

- (iii) firm or association, the nationality of all the partners of the firm or members of the association.
  - (d) Profession or nature of business of proposed lessee.
  - (e) Copy of MOU or agreement between applicant and proposed lessee for granting Mining lease be enclosed.
  - (f) Financial resources of applicant and proposed lessee:
- (xv) Particulars of the area mineral-wise in each State duly supported by an affidavit for which the applicant or any person joint in interest with him.
- (a) already holds under mining lease;
  - (b) has already applied for but not granted;
  - (c) being applied for simultaneously.
- (xvi) (a) Does the applicant previously granted any prospecting licence over the area mentioned at (x) above?
- (b) If so, give its number and date of grant and the date when it is due to expire.
  - (c) Has the applicant or any other person carried out the prospecting operations over the area held under prospecting licence and sent his report to the State Government, as required under the Mineral Concession Rules, 1960? If not, state reasons for not doing so.
- (xvii) Broad parameters of the mineral/ore body/bodies.
- (a) Strike length, average width and dip.
  - (b) Wall rocks on hanging and foot wall sides.
  - (c) Whether area is considerably disturbed geologically or is comparatively free of geological disturbance? (copy of geological map of the area is to be attached.)
  - (d) Reserves assessed with their grade(s) (chemical analysis reports of representative samples are to be attached).
  - (e) Whether the area is virgin? If not, the extent to which it has already been worked, In case there are old workings, their locations are to be shown on the geological map of the area.
- (xviii) Broad parameters of the mine.
- (a) Proposed date of commencement of the mining operations.
  - (b) Proposed rate of mineral production during the first 5 years (year-wise).
  - (c) Proposed rate of production when mine is fully developed.
  - (d) Anticipated life of the mine.
  - (e) Proposed method of mining (Underground or opencast)
    - (i) If underground, the method of approach to the deposit mineral whether through inclines or shafts,
    - (ii) If opencast, the over-burden to mineral ratio and overall pit stope.
  - (f) Nature of the land chosen for dumping over burden/waste and tailings (that is type of land whether agricultural, grazing land, barren, saline land etc.) and whether proposed site has been shown on the mine working plan. Give also the extent of area in hectares set apart for dumping of waste and tailings.

(xix) A report giving the details of prospecting carried out in the area together with assessment of the ore reserves, geological plans, results of chemical analysis of the representative samples, and boreholes and logs shall be annexed with application.

(xxi) Name, qualification and experience of the Technical Personnel available for supervising the mines.

(xxii) Mining Plan prepared by person authorized by the Government of India in this Regard shall be annexed with the application.

(xxiii) (i) Financial resources of the applicant.

(ii) Anticipated yearly financial investment during the course of mine construction and aggregate investment upto the stage of commencement of commercial production.

(xxiv) (a) Nature of waste water, (e.g. whether acidic). If so, expected pH value.

(b) The application form should be accompanied by a statement of the salient features of the scheme of mining. This should be generally on the lines of the "Project at a Glance" given in a mining feasibility report including features relating to the protection of environment.

(xxv) Affidavit that up-to-date Income Tax Returns as prescribed under the Income Tax Act, 1961 and that the tax due including the tax on account of self-assessment has been paid in respect of both applicant and licensee, if applicable.

(xxvi) Undertaking for compliance with requirements of Chapter-V of Mineral Concession Rules, 1960.

I/We do hereby declare that the particulars furnished above are correct and am/are ready to furnish any other details including accurate plans.

Yours faithfully,

Signature of the Grantor

Place:

Date :

\* The topographical map of 1"=1 mile scale is obtainable from the office of the Survey of India, North Eastern Zone, Survey of India, Malki, SHILLONG-793 001 (Meghalaya). Detailed plan and topographical map are to be attached in quadruplicate with the original application in case mineral applied for is a scheduled mineral.

1. If the application is signed by an authorised agent of the applicant, Power of Attorney should be attached.
2. The application should relate to one compact area only.
3. Maps of proposed prospecting areas are to be plotted on Survey of India map of 1:50,000 scale, accurately.
4. Sketch plan of the proposed mining area should be made on a 1:4000 scale on which coordinates of all vertices of the mining area should be indicated in latitude- longitude as well as in UTM and duly endorsed by an appropriate authority in the Government of Meghalaya.
5. KML files of prospecting license area shall be enclosed.